A chapter number or other major heading is placed 2 inches from the top of the page, centered between the left and right margins. Triple space beneath the major heading and the first line of text.

Subheading (Level 2)

Triple space before and after the second-level heading, which is centered.

Subheading (Level 3)

Triple space before and after the third-level heading, which is centered and underlined.

Subheading (Level 4)

Triple space before and after the fourth-level heading, which is at the left margin and underlined.

Subheading (Level 5). Double space before the fifth-level heading, which is printed as the first sentence of a new paragraph and underlined.